



Ear, Nose, & Throat Center of Austin

Karen L. Stierman, M.D. | Russell D. Briggs, M.D., F.A.C.S.

• 2765 Bee Caves Road, Suite 205, Austin, TX 78746 •

• 1730 E. Whitestone Blvd., Suite 100, Cedar Park, TX 78613 •

• 4112 Links Lane, Suite 204, Round Rock, TX 78664 •

Phone: 512-328-7722 • Fax: 512-328-7724

In order to help clearly understand our policies and services, please read the following, and sign the bottom indicating you accept these rules:

- I understand the clinic normally uses Clinical Pathology Laboratories (CPL). If I or my insurance company prefers another lab, it is my responsibility to inform a medical staff member each time a specimen is being taken so I am not billed for having lab work processed by CPL, instead of another lab.
- I understand there will be a \$35 fee for bounced checks and an additional \$20 processing fee for balances that go to collections.
- I understand a fee may be assessed for any paperwork or forms to be completed without an appointment and that it may take up to 10 days to be completed.
- I understand if a mail order prescription renewal is needed and requires a written prescription, it may take 3-4 business days to be processed.
- I understand that labs, x-ray reports, and other test results need to be reviewed and it may take between 3-4 business days to be reviewed by the physician. A staff member will contact you sooner if the results are urgent; otherwise, you will be contacted by phone or mail with results.

Thank you for your cooperation

Patient Name (please print): _____ DOB: _____

Patient Signature: _____ Date: _____
